

2019 CALL OF ACCESS AND ADMISSION TO ESCI-UPF'S OFFICIAL DEGREE STUDIES FOR STUDENTS FROM EDUCATIONAL SYSTEMS OF NON-EU MEMBERS WITH WHICH INTERNATIONAL AGREEMENTS HAVE NOT BEEN SIGNED

In a session on 17 February 2016, the Governing Board of the Universitat Pompeu Fabra agreed on the Normative of access and admission to UPF's official degree studies for students from educational systems of non-EU members with the aim to promote the access to the University of the said group of students and to favour the internationalization of the degree classrooms.

Call rules and regulations

1. Access requirements

Those students who have a secondary school diploma or equivalent can respond to the call. The diploma must be issued by a non-EU institution or by a country with which international agreements have not been signed for the recognition of the secondary school diploma on a mutual basis. Students must have the secondary school diploma or equivalent when the academic year 2019-2020 starts.

2. Places and required languages

Places available and required languages (fluent) to access each programme are:

Degree	Places	Required languages*
Bachelor's Degree in Bioinformatics	5	English
Bachelor's Degree in International Business and Marketing	1	English and Spanish or Catalan

3. Pre-enrolment procedure and documentation

Students that are interested must send the following documents to [ESCI-UPF](#):

- Application form.
 - Proof of payment of €30 for the submission of the application to the bank account of:
 - Account holder: Escola Superior de Comerç Internacional
 - Entity: CaixaBank
 - B.I.C./Swift: CAIXESBXXX
 - IBAN: ES7921003000132201730282
 - ID or passport photocopy.
 - Cover letter.
 - Photocopy of the secondary school or equivalent diploma (if the original has not been issued in Spanish, English or French, the student must provide together with the original diploma, a sworn translation in Catalan, Spanish or English).
- If the student has not finished the secondary school studies or equivalent when making the pre-enrolment application, a declaration stating that he or she will be in a position of acquiring the diploma before the beginning of the academic year will have to be made.

- Photocopy of the secondary school academic record or equivalent that includes all qualifications of the last two years (if the original has not been issued in Spanish, English or French, the student must provide together with the original record, a sworn translation in Catalan, Spanish or English).
- B2 level accreditation of the Common European Framework of Reference for Languages of the European Council for the required language(s) according to the programme. The applicants that have taken secondary school studies in the required language for the chosen programme will be exempt from submitting this accreditation.
If the student cannot get accredited for the level B2 of the required language(s) when making the pre-enrolment application, a declaration stating that he or she will be in a position of acquiring the accreditation before the beginning of the 2019-2020 year will have to be made.

Spanish: DELE (Diploma de Español como Lengua Extranjera) certificates from the Instituto Cervantes will be accepted. More information: <http://dele.cervantes.es/>.

Catalan: intermediate or advanced level certificates issued by the Direcció General de Política Lingüística will be accepted. More information: http://www.llull.cat/catala/aprendre_catala/certificats_examens.cfm.

English: official Cambridge certificates (FCE or higher), results of 6.0 at IELTS or 87 at TOEFL (iBT), among others.

More information:

https://www.upf.edu/llengues/2_politica/acreditacio.html

https://www.upf.edu/estudiarfora/_pdf/conv1617/01_info_previa/Taula_Mobint_2015-16.pdf

- Optionally, the results of internationally recognized evaluation tests for the access to higher education (SAT, ACT or similar).

The pre-enrolment process will be published on ESCI-UPF's website (<https://www.esci.upf.edu/ca/els-nostres-graus/acces-graus>) and will be made online through the Secretary's Office (admissions.bachelor@esci.upf.edu).

4. Pre-enrolment deadlines

- The pre-enrolment period for those students who want to start their degree studies in year 2019-2020 will start 1 February 2019 and will end 2 May 2019.

5. Admission criteria

The following criteria will be taken into account:

1. The final qualification obtained in the secondary school diploma or equivalent.
2. The adapted curriculum of the secondary school studies in relation to the degree studies the student wants to access.

3. The qualifications obtained in taken subjects in secondary school studies in relation to the degree studies the student wants to access.
4. The motivation expressed by the applicant.
5. ESCI-UPF may also take into account the results of the internationally renowned evaluation tests for the access to higher education and, if necessary, the applicant may have to take a written test or a face-to-face interview.

The deliberation of the obtained final qualification in the studies equivalent to the secondary school diploma will have a minimum value of 60 % of the final result of the admission procedure.

6. Resolution

The applications will be resolved by the Vice-Rector delegated by the Rector of the Universitat Pompeu Fabra, following a report from the admission committee appointed by the director, which will be made up of the following members:

- Director
- Head of studies of each degree that has received applications
- Up to 2 coordinators from each degree that has received applications
- Head of the Academic Management Service

7. Date of publication of the resolutions

- Complete applications received before March 1st: admission resolution on 29th March
- Complete applications received until March 29th: admission resolution on 30th April
- Complete applications received until May 2nd : admission resolution on 24th May

8. Admission place reservation

Students that have been admitted must make a payment of €1000 for a place reservation in the applied degree studies within 10 days from the admission resolution date. This amount will be discounted from the final price of the enrolment and will not be refundable at all if the student does not formalize it for any reasons.

9. Enrolment

Admitted students will have to formalize their enrolment to the chosen degree studies within the deadlines set by ESCI-UPF which will be published on the website.

10. Homologation of the secondary school diploma

Students must obtain the homologation of their secondary school diploma or equivalent as a condition for their formal and official enrolment.

11. Appeals

Those interested may appeal to the director against this resolution, which does not extinguish the administrative procedure, within the maximum deadline of a month starting from the following day of the date of publication of the resolution.

Xavier Cuadras

Director

Barcelona, 1 February 2019